



Dear [parent's name],

I am delighted you have accepted a place for your child to start school at Down Ampney in September. We have 3 children that have accepted places and we are keen to fill the remaining spaces, so please let us know if you know of anyone moving to the area or looking for a school space for September.

I would like to invite your child to a variety of settling-in sessions next term and hope that they are able to attend as many as possible. During these settling in sessions your child will meet the other reception children and the other children that will be in Class 1 in September. It will also be a great time for them to get to know the teachers that will be in the classroom. The sessions are as follows.

- Tuesday 7th June 1-3pm
- Thursday 16th June 1-3pm
- Wednesday 22nd June 1-3pm
- Thursday 30th June 1-3pm
- Tuesday 5th July 1-3pm
- Wednesday 13th July 1-3pm

We are returning to school on Monday 5th September, and we would like your child to attend from 9-12am on that day. On Tuesday 6th September they are welcome to stay for lunch and be collected at 1pm. From Wednesday 7th September the reception children will be able to attend school full-time or continue a part-time timetable. We are happy to discuss this with you at the settling in sessions.

We are required to confirm that we have viewed the birth certificates of all children joining the Early Year's Foundation Stage prior to the start of the academic year. Therefore, please could you bring your child's birth certificate when you have a convenient moment, so that we are able to note on our records that it has been seen. We would also be grateful if you could complete the enclosed registration form with your up-to-date information.

Yours sincerely

Mrs Rebecca Gray

Headteacher